

LEGALIZATION

LEGALIZATION OF NORMAL DOCUMENTS

Requirement

- ❖ Legalization form can be downloaded at:
<http://thaiembassy.cz/uploads/download/W6FAsY5WgPnELSGPxfS.pdf>
- ❖ Copy of ID card of the person who submits the documents
- ❖ Company documents:
 - Power of attorney letter (Letter head paper in Czech or English language)
 - Copy of ID card of the person signed at the Power of attorney letter
 - Business registration from the company
- ❖ The original document (s) to be legalized and a copy of every single page

Processing time: 3 working days

Processing fee: 450 koruna per 1 stamp

Apply / Pick up in person between 9.00 – 12.00 from

Monday – Friday (except Embassy's holidays)

<http://www.thaiembassy.cz/download.php?id=25>

*** The documents have to be officially translated into English

*** Both ORIGINAL and ENGLISH documents have to be legalized by the Ministry of Foreign Affairs of the Czech Republic