

## **NON-IMMIGRANT "B" VISA (WORKING / BUSINESS VISA)**

**Effective from 1 November 2022**, 09:00 hrs. (UTC+7), a foreign national with a residence in the Czech Republic, who wishes to apply for a Thai visa must apply and submit his/her application through **the new online e-Visa platform at website <https://www.thaievisa.go.th>**. **Please note that the applicant must be present in the Czech Republic during the whole process of visa application.** Please note that it is no longer required for the applicant to submit his/her passport and original supporting documents in person at the Royal Thai Embassy, Prague.

After the e-Visa application has been approved, a confirmed e-mail will be sent to applicants. It is kindly requested to print a copy of the confirmation e-mail to present to airline and Thai immigration officials to carry out checks when travelling to Thailand.

- **Please apply for an e-Visa online, through the new e-Visa system (<https://thaievisa.go.th/>).**
- **In-person visa application is no longer possible.**
- **The Embassy does not accept visa application by post.**
- **For more information on e-Visa please visit "HOW TO APPLY FOR E-VISA".**

This type of visa is issued to applicants who are currently residing in the Czech Republic and wishing to enter Thailand for the following purposes:

1. Employment
2. Business visit
3. Frequent business visit (3 years)
4. Internship (Non-Curricular internship)
5. Employed as an academic staff/teacher in Thailand
6. Sport-related activities (Trainers/Coach/Instructor/etc.)
7. Sports personnel (Sports Authority of Thailand)
8. Employment (BOI, Board of Investment)
9. Business visit (BOI, Board of Investment)
10. Employed as an academic staff/teacher in Thailand (BOI, Board of Investment)

**All applications are subject to approval. The Royal Thai Embassy or Consulate-General reserves the right to request for an interview or additional documents. Submission of a visa application does not necessarily mean that a visa will be granted. Please also note that the visa fees are non-refundable.**

## **B VISA CONDITIONS**

B Visa is valid for 90 days from the date of issuance. Travellers must enter Thailand within the said 90-day period. They will be allowed to stay in Thailand for a period of up to 90 days, counting from the date of entry. During the 90-day period of stay, if they wish to leave and re-enter Thailand, they are required to apply for a re-entry permit (single or multiple) before departure. If they leave Thailand without a re-entry permit, the current stay permit shall be considered void. Extension of visa is possible. Those qualified may obtain an additional one-year stay permit, counting from the date of entry to Thailand. Extension of stay is at the discretion of the immigration officer. Extension application can be made at the Office of Immigration Bureau. Please visit [www.immigration.go.th](http://www.immigration.go.th) for more information.

If the B Visa holder breaches the entry conditions, the stay permit will be revoked and he/she will be prohibited from entering Thailand in the future.

## **B VISA APPLICATION PROCEDURES**

### **\*\* IMPORTANT INFORMATION \*\***

- When applying, please exercise extra caution in choosing the right TYPE OF PASSPORT. If you are not a government officer, DO NOT choose "Official/Service Passport"; instead, choose "Ordinary Passport".
- Once submitted, the visa application **cannot be amended**. Visa applicants are advised to make sure their visa application is complete and accurate.
- If there are mistakes in the application, e.g. **wrong spelling of names or wrong passport numbers, the application will be rejected**. Your name must be typed with English alphabet in the order as it appears on your passport in the machine-readable zone at the bottom of the biographic data page of the passport. Do not use special Czech symbols/letters (if your name is Alžběta Bährová, your name must be typed as ALZBETA BAEHROVA).
- Applicants will be required to apply and pay again. **No refund is possible**.
- **Applicants must ensure that all their details are correct** before submitting and paying for their applications. Visa fee is nonrefundable, please make sure that all information is correct before submit. Double check all information especially if your device is using auto fill or auto correct.
- If you are applying for Multiple Entries, you should prove that you have a genuine reason to visit Thailand on a regular basis. The difference in fee will not be refunded, if the officer grants a Single Entry Visa instead of the Multiple Entries Visa you applied for.
- **The Embassy reserves the right to grant appropriate type of visa, as well as number of entries, without assigning reasons.**
- **\*Additional service fee for online payment may be charged by your debit/credit card providers\*** Please contact your card providers for more information. The Royal Thai

Embassy assumes no liability for additional fees incurred by the applicants for their online payment.

- **The Royal Thai Embassy reserves the right to request for additional supporting documents and/or interview in person at the Embassy as deemed necessary.** If additional documents and/or interview are requested it may take longer to process the visa application. The Embassy also reserves the right to reject any application without having to provide reason.

**1. Visit <https://thaievisa.go.th/>**

**2. Create an account**

Verification link will be sent via email.

Your account can be used to apply for an e-Visa for yourself and also other people in your family (up to 10 applications at a time).

Your account can also be used for future visa applications.

**3. Apply for a new visa**

3.1 Check your eligibility & choose visa category

3.2 Upload biodata page of passport with validity at least 6 months from (validity of 12 months is required for multiple entry) & a photo taken within the last 6 months (must be in JPG or JPEG format, size not exceeding 3 MG)

3.3 Enter personal information, travel document details, address and employment information

3.4 Enter travel information

**3.5 Upload supporting documents, determined by purposes of visit**

**Employment**, single entry

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *WP3 (An approval letter from the Ministry of Labour). In case that visa applicant is currently working in a company in Thailand and need to renew Non-B visa, a work permit will be required instead of WP3. \* Japanese passport holder is waived from the requirement to submit WP3.*

**Business visit**, single or multiple entries

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*

- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB/single entry and 120,000 THB/multiple entries), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Invitation letter from the company in Thailand.*
- *If you are applying for Multiple Entries, you should prove that you have a genuine reason to visit Thailand on a regular basis. The difference in fee will not be refunded, if the officer grants a Single Entry Visa instead of the Multiple Entries Visa you applied for.*

**Frequent business visit (3 years), multiple entries**

- *Proof of permanent residence in the country where the application is submitted. Applicant is required to upload document that can verify his/her permanent residency such as permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 3,000,000 THB), e.g. bank statements. It is recommended to provide financial evidence document in English or Thai language.*
- *Document proving business credentials: (1) proof of frequent business visit in Thailand, (2) proof of employment in their country, or (3) certification document from credible trade/business associations in the country of residence. Where applicable, the document should be signed by authorized person or notarized by relevant agencies.*

**Internship (Non-Curricular internship), single entry**

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter confirming the internship/participation from the company in Thailand.*

**Employed as an academic staff/teacher in Thailand, single entry**

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter from relevant authority such as Ministry of Education, University, International School.*

- *Certificate of criminal record clearance from the country of residence. Verification shall be valid for not more than three months. It must be notarized by the Czech Ministry of Foreign Affairs and officially translated into English.*

**Sport-related activities (Trainers/Coach/Instructor/etc.),** single entry

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *WP3 (An approval letter from the Ministry of Labour). In case that visa applicant is currently working in a company in Thailand and need to renew Non-B visa, a work permit will be required instead of WP3. \* Japanese passport holder is waived from the requirement to submit WP3.*

**Sports personnel (Sports Authority of Thailand),** single entry

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter from Sports Authority of Thailand.*
- *WP3 (An approval letter from the Ministry of Labour). In case that visa applicant is currently working in a company in Thailand and need to renew Non-B visa, a work permit will be required instead of WP3. \* Japanese passport holder is waived from the requirement to submit WP3.*

**Employment (BOI),** single entry

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter from Board of Investment (BOI).*

**Business visit (BOI)**, single or multiple entries

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB/single entry and 120,000 THB/multiple entries), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter from Board of Investment (BOI).*

**Employed as an academic staff/teacher in Thailand (BOI)**, single entry

- *Applicant must apply for e-Visa via specific Embassy/Consulate conforming with his/her current residency. Applicant is required to upload document that can verify his/her current residency such as longterm or permanent residence in the Czech Republic (both pages); Czech nationals are required to upload copy of Czech ID card (both pages).*
- *Proof of finance with the sufficient amount to cover the period of stay in Thailand (amount of no less than 30,000 THB), e.g. bank statements, proof of earnings, sponsorship letter. It is recommended to provide financial evidence document in English or Thai language.*
- *Letter from Board of Investment (BOI).*
- *Letter from relevant authority such as Ministry of Education, University, International School*
- *Certificate of criminal record clearance from the country of residence. Verification shall be valid for not more than three months. It must be notarized by the Czech Ministry of Foreign Affairs and officially translated into English.*

3.6 Pay application fee online: **1,600 CZK** (single entry, non-refundable); **4,000 CZK** (multiple entries, 1 year, non-refundable); **8,000 CZK** (multiple entries, 3 years, non-refundable) if applicable. If you are applying for Multiple Entries, you should prove that you have a genuine reason to visit Thailand on a regular basis. The difference in fee will not be refunded, if the officer grants a Single Entry Visa instead of the Multiple Entries Visa you applied for.

#### **4. Check status**

You can monitor status of your application by logging into your account.

You may also withdraw your application.

**Once approved, e-Visa will be sent to you via email.** You may also download your e-Visa through your online account.

#### **5. The Embassy reserves the right to request for an interview or additional documents.**

Please see the E-Visa User Manual at <https://thaievisa.go.th/static/English-Manual.pdf>.

## **B VISA PROCESSING TIME**

Usually 5-10 working days after complete and correct visa application is received.

**Please apply for e-Visa at least a month (but no longer than 3 months) before travelling.**

Applications by certain nationals can take up to 3 months for approval.

The Royal Thai Embassy cannot accommodate urgent requests. The applicants must ensure that they leave sufficient time for their visa application process before their planned departure.

## **REMARKS**

Do not come to the Royal Thai Embassy unless invited for an interview.

Consular officers reserve the right to request additional supporting documents, or an interview in person at the Embassy with the applicant, as deemed necessary.

The Embassy reserves the right to decide and grant the appropriate type of visa, as well as the number of entries, irrespective of the visa fees payed. Visa fees are non-refundable regardless of whether the visa is ultimately issued or refused.

The Embassy reserves the right to grant appropriate type of visa, as well as number of entries, without assigning reasons.

The Royal Thai Embassy reserves the right to refuse visas without assigning reasons.

Visa processing fee is subject to change without prior notice.

Nationals of certain countries are required to apply for a visa only at the Thai Embassy or Consulate-General in their home/residence country or at the designated Thai Embassy.

The applicants must provide genuine documents and information. If the applicants provide fraudulent documents or false information, their applications will be rejected and they may be prohibited from entering Thailand in the future.